



# FRIENDS OF LINCOLN PARK HIGH SCHOOL

<https://www.folphs.org>

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**1) Welcome and call to order- Sabrina-6:33 pm**

**2) Officer Reports**

- A) **President's Report-Sabrina Spitznagle-** A phishing email was sent with Sabrina's name on it to all board members. In light of this activity she will remove our email addresses from the webpage and will keep only the main FOLPHS email address on the webpage. All emails will be sent to appropriate board members from this one main email. Sabrina asks Board members to update their profiles and photos on the website. Sabrina announces that Jodi Torzewski will be serving as the Community Fundraising Chair and asks Jodi to consider becoming a voting Board member. Sabrina also mentions that we do not have quorum at the time of her report so we will vote on posting Treasurer's Report online via email.
- B) **Vice President's Report – Kristen Feurer-** No updates but is reflective on Monday nights city events. Hopes we can all “keep on, keeping on” and moving forward together.
- C) **Treasurer's Report- Christina Sciarrotta-** Not present. Sabrina mentioned that the Treasurer's Report will be sent to the group following the meeting.
- D) **Secretary Misha Mann.** Approval of Minutes: Secretary moves to approve July minutes. Sabrina Spitznagle seconds the motion. President calls for a vote. All present voted in favor of approval, but we will need to vote again via email because we did not have a quorum.
- E) **Dr. Steinmiller-**
  - 1. LSC discussion meeting was held this evening. He is reflecting on his thoughts on the opinions he heard this evening. There were opinions on both sides. At some point, he must make a recommendation to move forward.
  - 2. PPC-They meet monthly. LPHS and the PPC have common visions for instruction for the upcoming school year.
  - 3. Dr. Steinmiller does not think that the remote portion of the Spring semester worked well. LPHS has been hosting positive teaching modules to help make teachers more effective in the remote Fall session.
  - 4. Dr Steinmiller does not think that the Southern states that have already gone back to school were ready. He is hoping to learn from their early experiences.
  - 5. LPHS is waiting for guidelines for the Fall so that LPHS and CPS plans for the fall align.
  - 6. Friday there will be Town Hall meeting. At the meeting, Dr. Steinmiller will review what we can expect for remote learning in the fall. It will be synchronous. It will be live. Department chairs will be meeting on Wednesdays and will take what they learn

regarding curriculum and share in their teams in meetings on Thursdays to share best practices.

They are looking into Pear Deck, which is a Google Slides add-on, that enables teachers to be much more interactive when they are teaching remotely. It is \$4700. LPHS is trying to get CPS to pay for it.

Mr. Pliss has had significant success with the Math class he taught over the summer. They are hoping to build on his success, and have other teachers use his model / methods.

7. There are weekly communications coming from the school at 3 pm every Sunday. You should get a phone call and an email. If you are not getting these communications, please email Mr. Chris Hardesty at [cjhardesty1@cps.edu](mailto:cjhardesty1@cps.edu) and Ms. Troche at [vtroche1@cps.edu](mailto:vtroche1@cps.edu) and let them know.

Jackie Herigodt suggested that the information get posted on the FOLPHS Facebook page.

Questions from the attendees and from last meeting to review with Dr. Steinmiller:

1. Will there be a parent university for Google platform?

Answer: Yes, there are working to improve ongoing communications and will share information on:

- Google platform
- Aspen
- Post-secondary opportunities
- What is dual credit?
- IB- what does that mean?
- Honors, Double Honors and Arts

2. A parent asked about Math placement test- did her child miss them in the Spring?

Answer: Email Dr. Steinmiller and he can address.

3. Will CPS provide water bottles?

Answer: That is what they are being told.

4. Question from Julie Molina- Will Naviance and Blackboard be linked?

Answer: Blackboard and Naviance are getting emails out. They are flushing out the email/communication information and process. Blackboard does the voice calls. Blackboard can also do texts, messaging, etc. They will be using both Naviance and Blackboard to communicate with parents. Each program has advantages and disadvantages, but they are working to use both as effectively as possible.

### **3) Committee/Director Reports:**

- A) **Marketing & Communications Report- Sara Shacter** - Sara discussed that she has been working with Bruce Neimeyer who formally held this position. They are discussing virtual open houses and using Constant Contact to communicate on Spirit Wear. Sara is also

looking at creating a Business Directory for LPHS. Questions for the group include: should the directory only include parents of current LP students? Alumni? Or both? The idea is to promote LP and create community.

- B) Pledge Drive/Brick Campaign Committee Report- Eury Chrones-** Eury is working on a description of the program that she will share with the Board including questions, pricing, sizes and details on how to honor a student, how to appeal to alumni, groups, sponsors, etc. She is also asking about the cost to get logos on bricks. Eury has an architect on the committee who will be advising on where to locate the brick wall, how to build it, etc. We will be allowed to have one school logo. The brick provider does have a "Lion" but it doesn't look like ours and since we spent a lot of time on branding, we will have to discuss what we want to do about the look of the "Lion". Eury would also like to address whether or not we add a Waller High School logo. It was discussed that brick pricing should be a minimum of \$100. People can put money together to buy one brick. Bricks will be 4 x 8 and 8 x 8. The intention is build upon this program year after year.

Question from Sabrina: what is the timeline for getting this complete and presentable for the fall fundraiser? Last year the Pledge Drive launches in September. We need to get the detailed summarized so we can run it by Principal Steinmiller.

Answer from Eury- Currently looking at being ready in October but will work to get this complete in September. Perhaps we need to have a board discussion prior to September 15 meeting?

Question from Luisa Shortall- Where will the brick wall be located?

Answer from Eury: information will come soon on possible locations.

Suggestion from Meredith Grossman Dunbar- At a past school that did a brick wall, prominence of the brick location depended on donation size i.e. larger bricks were more expensive and had more prominent location. Bricks started at \$500.

Suggestion from Colleen Murakami- Promote Brick program to local businesses.

- C) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle-**Welcome breakfast cannot happen this year. Sabrina suggested a Starbucks or Amazon gift card for the teachers. Kristen asked the Board to send her ideas that would be virtual.

Suggestion from Eric Lezcano- what about helping with supplies for teachers?

Suggestion from Colleen Murakami- local coffeeshops or local LP businesses?

Suggestion from Julie Molina- Make your own pizza kits?

- D) Spirit Wear Committee Report- Luisa Shortall-** Luisa did research on the sanitizer, gaiters, and masks. Research is stating that the gaiters are not effective, so she will not recommend them. She has also looked into LPHS candy that is packaged in school colors. Water bottles

were mentioned, but the group thought it would be too expensive. Sabrina stated that the gifts for freshman will be picked up at school once we know more about the schedule. Sabrina suggested do a small gift bag that includes car magnet, a sticker, and the candy if we spend approximately the same amount as we did last year on the Freshman gift. Luisa said she can get the items together and orders take about 2 weeks.

Suggestion from Michelle Berman- What about pop sockets?

Suggestion from William Dean- Stickers?

Suggestion from Colleen Murakami- beach towels? She mentioned seniors got them and love them. Could we have them at the spirit store as a regular or maybe a Spring item?

Volunteers are needed to help put Gift bags together. Julie Molina volunteered to help.

**E) Social Media- Debra Sitar-** No report. Debra was not present.

**F) Open House Committee Report -Jackie Herigodt**

Jackie and Principal Steinmiller had a good meeting. They were going to set a date for a follow up meeting and discuss what worked last year. They will be working with Dr. Daniels to do a Go Pro tour, so they have a pre-recorded option and have a live option. They are collecting ideas. They are looking for existing footage. There will be department videos. The Go Pro will provide a live “walk through LP”. It will also be good content for the web. The final product will be launched the 3<sup>rd</sup> Saturday or Sunday of October. It will be launched with live footage, but that session will be fully recorded and available electronically for anyone who misses the live presentation. This will cost less than our traditional open house events. We will need to pay for some video production work. There will be live Zoom calls where students and parents can get questions answered. Jackie would like to set the tone for how this should work. LPHS will be doing it in their own way.

Jackie would like to create a template for doing this for future years and future volunteers so there is a formula for them to follow and the process is simplified going forward.

Dr. Steinmiller and Jackie are hoping to put together a box/bag or do something interactive. Hopefully, there will not be any printing which would eliminate our costs. They will be meeting again soon with the committee.

Question from Sara Shacter: How will it be launched? Would it be possible to do it during the week and on the weekend? Maybe two Zoom calls?

Question from Sara Shacter: Can the Communications Committee get the information ahead of time to promote?

Answer from Jackie: Yes, and Judy Wahl will be helping.

Question: Who will be participating in the video?

Answer from Jackie: Students will be able to speak directly to students and parents will be available to speak to parents.

Suggestion from Eric Lezcano- look at the settings for the broadcast to ensure it cannot be hacked. Eric stated that they put together something similar for Virtual Athletic Night and that Jackie/Sara can look at what they did on the Booster's page for an example. They had the coaches and the student athletes speaking. He asked if they could share information about the Athletics page.

- G) **Fall Social/Spring Gala Committee Report- Suzanne Rovner- No report. Suzanne was not present.** Could we do something in February?
  - H) **Auction Committee-** No chair. No report. Summary by Sabrina: we will be doing a wish list of what the teachers need. We need a chair for this.
  - I) **Community Fundraising- Jodi Torzewski-** Our first community fundraising event will be on Saturday, October 3 from 5 to 9 pm at Chipotle on Fullerton. Sara Shacter will put out a promotional email on the event in English and Spanish. Orders through app and for catering count towards sales. 30% of the proceeds from Chipotle sales will go back to FOLPHS. Jodi asked for us to send her ideas for other restaurants to her email.  
Question from Sara Shacter: when should we promote?  
Answer from Sabrina: 2 weeks ahead of event, 1 week ahead and a couple days ahead to promote the event if it does not conflict with other FOLPHS and LPHS communications.
  - J) **Corporate Sponsorship- Sara Shacter.** No update.
  - K) **International Baccalaureate Liaison- Memory Jacobs-**  
Memory talked with Ms. Tookey and they will be talking again 8.21 to discuss ways FOLPHS can assist the IB program this year. They typically do a potluck, but it will be virtual this year. They will send out information by grade level.
  - L) **LSC Liaison- Memory Jacobs-** There is an LSC meeting on LSC to review the presence of the Security Resource Officer (SRO). A vote will take place that will decide whether or not LPHS will have SRO officers in 2020-2021 school year.
- 4) **Old Business:** Nothing discussed.
- 5) **New Business:**
- A) Mr. Scott Zwierzchowski is putting together a Voter Registration Drive virtually for the students. FOLPHS will share information about the event.
  - B) Sports-Eric Lezcano reported that IHSA has specific rules about sports this fall. They are allowing tennis, swimming, golf and running. The IHSA guidelines have been sent out, but LPHS is waiting for CPS to send out their guidelines. IHSA had allowed fall sports to start 8.10, but sport start is delayed to 8.17 to coincide with CPS publishing their guidelines. Parents have the right to remove their students from participating. All students participating in sports will be required to sign a waiver.
  - C) **Announcements/Miscellaneous:**
    1. The Board will need to vote on whether to post Treasurer's Report.
    2. Next meeting will be held Tuesday, September 15 at 6:30 pm.
  - D) **Adjourn- 8:07 pm**

**ATTENDANCE**

Board		
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