



MEETING MINUTES 11.10.2020

<https://www.folphs.org>

Folphs@gmail.com

1) Welcome and call to order- Sabrina- 6:34 pm

2) Officer Reports

A) Principal Report-Dr. Steinmiller

New marquee has been installed. It is colorful and there is video capability.

Modeling practices for our students. There is a tier system of support. Asynchronous for teachers. The school continues to monitor the workload for students, so they are not spending too much time outside of class on homework, but most of all, not too much additional time on a screen.

They are now focusing their energy on social/emotional support for our teachers and students.

They will be doing some upgrades to the Auditorium from a grant that the school has received. The grant totals \$250,000. They will be getting a new curtain for the stage.

Parent-teacher conferences are Thursday, November 19. Parents should be getting a communication via email with links from each teacher to set up conferences. The conferences are 10 minutes long. The conferences will run from 11 am to 6 pm. The communication should be sent by November 13 to parents. Jackie stated that this is a similar protocol to the spring conferences.

B) President's Report-Sabrina Spitznagle

Welcome to all attendees. And thank you to everyone who attended and worked on the Open House. It was a success, and it took a lot of work to set up virtually. Thank you Jackie, Judy and Dr. Steinmiller and to all our teachers and volunteers.

More thank you: to teachers, staff and parent volunteers who worked on the two Textbook pick up nights.

Thank you to all that helped with and attended the Virtual Welcome Back Night. Everything went well until we had some Zoom bombers. That aside, it was a great evening. Thank you to our volunteers Venecia Sanchez, Sandy Gerding, Rebecca E. Eden, and Barbara Perlman.

Thank you to everyone who helped set up the IB Virtual Potluck specifically Memory Jacobs and Mary Tookey. And thank you to the teachers who spoke and helped host “rooms” for each grade level.

Suzanne Rovner will talk about the February Social Event. [On a related note, if someone wants to take on a freshman night, please contact Sabrina.](#)

[We are also looking for a volunteer to lead FOLPHS on Diversity and Inclusion. Contact Sabrina if you are interested.](#)

Sabrina also remarked on how great the new marquee is and noted that we will be able to use the marquee for fundraising by offering to announce student’s birthdays or other personalized messages for a fee. The cost to have your child’s birthday announced has yet to be determined.

[We are looking for a volunteer to manage the messages and fundraising for FOLPHS.](#)

C) Vice President’s Report – Kristen Feurer- No report.

D) Treasurer’s Report- Christina Sciarotta- Christina was not present. There was no report.

[Should we include Treasurer’s Report on website? Board still needs to vote on this.](#)

E) Secretary Misha Mann.

Sabrina moved to approve the October Minutes. Sara seconded. All voted to approve.

3) Committee/Director Reports:

A) Pledge Drive/Brick Campaign Committee Report- Eury Chrones- The Brick Drive program has been launched. Please forward this email/link to your friends, grandparents, neighbors, etc. Eury is sending the information to alums.

[Misha suggested that the current FOLPHS board host a brick.](#)

B) Teacher Appreciation Committee Report- Kristen Feurer and Sabrina Spitznagle

Report card pick up is November 19. We will give all the teachers Starbucks gift cards, and hopefully, in the spring, we be able to will give them a physical gift.

C) Spirit Wear Committee Report- Luisa Shortall

Athletic Boosters are doing a fundraiser with sweatshirts. It is one week-long and they are focused on selling 200 pieces. Textbook pick up was a good opportunity for students to pick up spirit wear. Luisa will promote another spirit wear item at the holidays but will be distributing out of her home. There are still 2 people who did not pick up their items at Textbook pick up due to the rain.

We still have freshman gifts. Everyone would prefer to get as many gifts to the freshmen as possible. They will try to distribute a pickup on parent-teacher conference day.

D) Social Media- Debra Sitar. Debra was not present. No report.

E) Marketing & Communications Report and Corporate Sponsorship- Sara Shacter

Sara has tabled the business directory until after the Open House. **We are looking for someone to assist Sara with the directory.**

F) Open House Committee Report -Jackie Herigodt

The event went well. There were a few technical difficulties related to sound, but Dr. Steinmiller handled it well and the “show” continued. Jackie is looking for a recruit for next year’s open house. She would like to teach someone the ropes as she will not be around next year (her child is a senior).

Sara reflected that the virtual open house is great as anyone can view it at anytime now that it is recorded. She also suggested that we create a short version related to the school program details so that parents/guardians that are interested could view the important details without searching through the entire program. She remarked that it is important to reflect what is noted on GoCPS about the LP programs and clarify anything that is unclear. She thought that Dr. Steinmiller helped explain those items in his remarks at the Open House.

Statistics:

Last year- there were 900+ people who signed up

This year- there were 1500 people who signed up. The guess is that 1000 people participated in the live event.

Dr. Steinmiller is going to send a message to each of the contacts/counselors on our list that the video is now live.

Sabrina thanked Jackie and Judy.

G) Fall Social/Spring Gala Committee Report- Suzanne Rovner.

Suzanne stated that the Gala will be going virtual. The event is February 26.

She has already talked with a woman named Robin who does virtual Galas. Robin’s fee to assist is \$2,000. Sabrina, Kristen and Suzanne spoke previously about the event. The \$2,000 covers hardware, tech, recording and the staffing to help us the night of the event. There will be 10-15 break out rooms led by Robin’s team.

Suzanne moved to allocate \$2,000 to hiring the gala consultant. Sabrina seconded it. All voted in favor of allocating the funds and the motion passed.

She will reach out to Galleria Marchetti to see if we can roll over our deposit funds to 2022 at Galleria Marchetti to save the date for next year. We will need a new contract for 2022.

There are lots of things that can be done. They are considering a “choose your adventure” where there are options like: (1) cocktail making class, (2) trivia night or (3) night with a sommelier just to name a few examples. They are looking into ways to provide food via a pre-order and delivery system and maybe even a beverage delivery system for the evening

of the event. They are also discussing scavenger hunts and a recorded performance by the choir. They still want to include the Live Auction and the Paddle Raise. The key to the success of the event will be to create a fun and lively event/atmosphere and make it interactive.

Sabrina stated that FOLPHS will be pursuing the Auction items differently this year as previously discussed, and we will get the needs of the school and auction them off instead of silent auction items. Misha Mann has volunteered to chair the Auction Committee.

Regarding silent auction items and live items: Suzanne still wants to have bigger ticket items. We can use an app for live, silent auction and tickets. Suzanne will do research on trip options, discuss the parking spot with Dr. Steinmiller and graduation seating tickets (for up to 8 people). We may or may not be able to do some of these items that are typically part of the event.

If you had a house in Michigan/Wisconsin or anything else that you would like to donate, please let Suzanne know.

- H) Auction Committee-** Misha Mann. Misha will be the chair. She will work with Dr. Steinmiller, Department Heads at LP and volunteers to create a wish list for the school. There will be a variety of items and price points. A report will be made at the next Board meeting. Misha will reach out to volunteers for assistance.
- I) Community Fundraising- Jodi Torzewski- Not present.** Sabrina notated that November's event is at Lou Malnati's. There are three locations participating. Portillo's is likely to be the next fundraising location.

Patti suggested: Can we have a calendar for the year for all fundraisers? This would be helpful to share. Maybe create a calendar for all school events.

- J) International Baccalaureate Liaison- Memory Jacobs-** Virtual IB Potluck was November 5. Ms. Tookey joined us and reflected on the event. She described the event as vibrant and stated that Mr. Hardesty did wonderfully with the tech end of things. There were primarily freshman families with about 50 families participating. Jennifer Rucker hosted the senior room; Ms. Koehler hosted the sophomores. Dr. Steinmiller popped in and out of each room to check in. The event was not recorded. Ms. Tookey wanted to give parents the ability to speak freely and ask questions and not worry about being recorded.

Sabrina asked if anything was coming up for IB.

Ms. Tookey mentioned IB information sessions and asked about having students visit virtually after they accept/get placed at LPHS. Dr Steinmiller stated that there might be rules/limitations on sitting in on current classes and it might require CPS permission. Sara mentioned that the school visit clinched attendance for her son. It can be a big tool in helping students and families decide where they will be attending high school. Sara suggested we utilize Black Oaks with some Questions and Answers and maybe have some teacher and student interviews in the respective disciplines or do a virtual drop in on teachers and/or classes. Ms. Tookey wants to start this process early so we are ready in

March. Jackie stated that this will really help get kids involved and continue to be a part of LP long before they attend in person (and let's hope we all do by fall 2021- Misha comment). Ms. Tookey and Memory will meet after the holiday to set up time for next steps.

K) LSC Liaison- Memory Jacobs- The next LSC meeting is on November 12. In person voting for the LSC Council will be held on Thursday, November 19 from 7 am to 7 pm at LPHS. Parents should be receiving ballots via the USPS. They need to be returned by November 18. Parents can vote on parent and community reps. Community members can vote on parent and community reps. Parents and community members can vote for up to 5 candidates in total. Students vote on student rep and teachers vote on teacher reps. There are 6 parent positions, 2 community positions, 2 teacher positions, 1 non-teacher position and 1 student position on the Council.

4) **Old Business:** Nothing discussed.

5) **New Business:**

A) Questions:

1. Senior Committee- a question came from Memory Jacobs on whether or not there is a senior committee for student senior events? Dr. Steinmiller stated that there is not a committee yet as they are focused on social/emotional well-being of students. A few parents commented that senior events such as graduation, prom, senior night, etc. are what the students are looking forward to and would be part of their social/emotional well-being.
2. Prom- Jackie asked if there is a possibility of prom? Dr. Steinmiller said that two teachers have volunteered to help figure that out. Both teachers have been a part of the Prom organizing committee in the past. Dr. Steinmiller stated they will come up with an Option A, B and C so they can make some sort of Prom happen, if Covid protocols allow in 2021.
3. Seniors will get photos on November 19. Photos will occur in the freshman gym. They will need to do a health screening to enter the building which will start with a phone screening: answering questions on your phone. Ms. Martello has all the instructions and will share as we approach the event.

Jackie asked if the students had to wear cap and gown for photos and if there will be a second date for those who miss November 19. Dr. Steinmiller stated that students could wear what they want. He also stated that they are considering letting students wear whatever color they want for graduation. Dr. Steinmiller will investigate a second date.

Jostens and Amazon are sources for gowns.

NOTE: since our meeting- the November 19 photo session was postponed due to rising Covid numbers. The event will be rescheduled.

4. Next meeting will be held Tuesday, December 8 at 6:30 pm.

B) Adjourn- 7:52 pm

ATTENDANCE

Board & Committee Members		
Sabrina	Spitznagle	spitznagle98@gmail.com
Kristen	Feurer	kastoj@aol.com
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Other Attendees	Email	11.10.2020
Barbara Perlman	bperlman@sbcglobal.net	x
Bill Choslosky	-	x
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Lizzie Furie		<u>x</u>
Maria Andriola	-	<u>x</u>
Maritza Vargas	-	<u>x</u>
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Yanna		x